## **Sunscreen Policy & Procedure**

## Policy

Team members will apply sunscreen on children ages 6 months and older from April through September with parent permission. Team members will apply sunscreen if it is partly cloudy or clear skies/direct sun, unless parent specifies that they want it applied at all times when going outdoors. Parents must provide their own sunscreen.

## Procedure

- 1. All parents must give permission via the Topical Medication Permission Form to begin use of applying sunscreen.
- 2. If a parent does not want their child to wear sunscreen, they must sign the Sunscreen Refusal Form.
- 3. Team members must label all sunscreen from home with the child's first and last name.
- 4. Team members must apply sunscreen to all children with permission regardless of the child's ability to apply sunscreen themselves before AM and PM outside times.
- 5. Team members are encouraged to wear gloves when applying sunscreen and change their gloves between each child.