

First Aid Kit Policy & Procedure

Policy

All classrooms, gym/activity rooms, kitchens and buses will be equipped with a first aid kit. Classroom first aid kits will be stored in the Classroom Emergency Bags. All first aid kits will be kept out of reach of children. The red cross symbol will be posted to indicate where the first aid kit is stored.

Procedure

Store the following items in every first aid kit and replenish the items as needed:

- Band-aids (15)
- Latex gloves (2 pair)
- Kleenex (in a zip lock bag or individual pack)
- Baby wipes (in a zip lock bag or individual pack)
- Tweezers
- Scissors
- Sterile gauze pads (assorted sizes)
- Roll of gauze
- Adhesive cloth tape
- An elastic bandage